

INTERNAL REGULATION

1 Concerning the Members

1.1. Pursuant to the Statutes from APREN, members are categorized as follows:

- 1.1.1 Producer Member;
- 1.1.2 Industrial Member;
- 1.1.3 Services Member;
- 1.1.4 Prosumer Member;
- 1.1.5 Merit Member.

1.2. The admission of Producer, Industrial, Services and Prosumer Members will take place as follows:

- a) application in proper form, in which the candidate a Member must indicate his / her complete identification, the electro-producer center(s) which he/she holds, indicating the installed power, the connection power and the estimated annual energy production;
- b) in the application for admission, by means of an honorable commitment, the candidate assumes the obligation to fully comply with the Statutes and regulations in force, pay the admission fee and pay in due time the corresponding fees, depending on the class in which he / she will be placed;
- c) at the first meeting following the submission of the application, the Board, (according to the provisions of the Statutes of APREN) will assess the application and decide on the admission of the new Member;
- d) the decision mentioned in the previous paragraph must be in the sense of preliminary rejection of the application if the requirements set out in points a) and b) are not met;

1.2.1 Should the application for membership be approved by the Board, the new Member must proceed with the payment of the fee corresponding to the amount indicated in article 4, paragraphs 4.1 and 4.2, plus the amount corresponding to the annual fee determined under the statutory terms.

1.2.2 For the purposes of calculating the amount to be paid, the annual fee will be divided into twelfths, being calculated according to the Member's admission date.

1.3 The admission of Merit Members will be made upon:

a) application presented and approved at the General Meeting, by the Governing Bodies or Members, which duly substantiated, distinguish a natural person, who for services or important collaboration with the Association, deserves such distinction, being exempt from the payment of all fees.

1.4 Suspension and loss of Membership quality

1.4.1 The Board may provisionally suspend the rights of a Member who seriously violates the statutory principles or who, after duly notified, is in breach of his/her pecuniary duties for a period exceeding twelve months.

1.4.2. The provisional suspension will have to be communicated to the Member by means of a registered letter, in which the facts that justify the decision will be identified. The same communication must establish a period, not less than fifteen days, for the presentation of the Member's written defense or regularization of the situation.

1.4.3. The Member, within the period established for that purpose, may regularize the situation or present a written defense that will be considered by the Board, which shall deliberate the end of the suspension or, in case of maintenance of the assumptions that determined the application of the suspension, refer the matter for discussion at the General Meeting.

1.4.4 The General Meeting must assess the process sent by the Board, and may ask for clarification either from the Director or from the Member in question, and decide on the maintenance of the suspension or the loss of the Member's status.

1.4.5 In any of the cases identified in the preceding paragraphs, the suspension cannot last more than one year.

2 Ordinary fee units

2.1 The number of votes for each Member is equal to the number of ordinary fee units corresponding to it, which will be determined under the terms of the following categories:

2.1.1 Producer and Prosumer Members (until 5 000 kW):

Class		Limit (kW)	Range	Fee units
A	A1	1,5 0	< = 1,50	0,10
	A2	10	1,51 - 10	0,25
	A3	20	10,1 - 20	1
B	B1	250	21 - 250	1,5
	B2	1 000	250,1 - 1000	2
C		5 000	1 001 - 5 000	8
D		12 500	5 001 - 12 500	14
E		20 000	12 501 - 20 000	16
F		30 000	20 001 - 30 000	25
G		40 000	30 001 - 40 000	35
H		50 000	40 001 - 50 000	40
I		65 000	50 001 - 65 000	50
J		80 000	65 001 - 80 000	60
K		100 000	80 001 - 100 000	70
L		130 000	100 001 - 130 000	80
M		170 000	130 001 - 170 000	90
N		200 000	170 001 - 200 000	100
O		250 000	200 001 - 250 000	105
P		300 000	250 001 - 300 000	120
Q		400 000	300 001 - 400 000	130
R		500 000	400 001 - 500 000	140
S		600 000	500 001 - 600 000	160
T		sem limite	>600 000	180

2.1.2 Industrial and Services Members:

- a) The SME certification according to IAPMEI classifies companies according to a set of criteria that allow their size to be assessed for the purposes of administrative procedures, thus validating and proving the company's classification. This certification is based on two criteria: the number of employees (effective) at the service and the volume of billing achieved. By applying these two criteria, the following classifications were established:

Category	Employees	Volume Business	Balance	un. Quota
Individuals	-	-	-	1
Micro enterprises	≤ 10	≤ 2 millions	≤ 2 millions	2
Small Businesses	≤ 50	≤ 10 millions	≤ 10 millions	3
Medium-sized enterprises	≤ 250	≤ 50 millions	≤ 43 millions	5
Large companies	≥ 251	≥ 51 millions	≥ 44 millions	10

- 2.2 The Producer Members still without electric production centers in operation, will be entitled to 1 vote for each 4,000 kW with a reserve of injection capacity. As soon as one of these Members has electric production centers in operation, it will be assigned the corresponding class from A to T, under the terms of number 2.1.1.
- 2.3 For the purpose of determining the respective class and the number of units in the corresponding fee, the Producer and Prosumer Members must declare until January 15 each year, the connection power they had in each of their electro-producing centers, on December 31 of the previous year.
- 2.4 If a Member is the holder of more than one electro-producing center, the definition of the class in which he / she is inserted will be made by means of the arithmetic sum of the power of the various centers. In the case of groups of companies, the connection power to be considered will be that corresponding to the global power of the companies that comprise the respective group.
- 2.5 For the purpose of determining the respective class and the number of units of the corresponding fee, the Industrial and Services Members must declare annually, until the

15th of January, the classification that should be applicable to them on the 31st of December of the previous year.

3 Fees

- 3.1 Each Member will pay a fee to support operating costs, as well as costs resulting from the pursuit of APREN's goals.
- 3.2 The annual fee to be charged to Producer and Prosumer Members is distributed by classes and categories, which take into account the power of connection with the electro-producing centers owned by Members; or, in the case of Members whose center(s) electro-producer(s) is/are not yet in operation, of the constant power in the injection capacity reserve titles. The characterization of the Industrial and Services Members will be carried out according to the classification from IPAMEI. In both categories, the annual fee to be collected will be calculated according to the number of units corresponding to the class in which they are inserted.
- 3.3 The value of the fee unit will be set annually by the General Assembly that approves the budget for the corresponding year.
- 3.4 The amount of the annual fee to be paid by the Producer and Prosumer Members will be determined with reference to the power of the electro-producing centers that they held on December 31 of the year prior to that fee.
- 3.5 The amount of the annual fee to be paid by the Industrial and Services Members will be determined with reference to the classification that is applicable to them on December 31 of the year prior to that fee.
- 3.6 In exceptional situations, the Board may suggest and decide to temporarily limit the maximum amount of the annual fee to be paid by new Industrial, Services and Prosumer Members, provided that the suggestion is duly substantiated and is of general and non-discriminatory application between new Members of the same category.

4 Admission fee

4.1 Producer Members will pay, upon their admission, an admission fee in the following amounts, calculated according to the class that is applicable to them:

- a) Class A: free;
- b) Class B: one fee unit;
- c) Classes C and D: five fee units;
- d) Remaining classes: ten fee units;
- e) Producer Members still without electric production centers in operation: one fee unit.

4.2 Industrial and Services Members will pay an admission fee equivalent to one fee unit.

5 APREN's national and international activity

5.1 Having recognized the Association's interest in extending its capacity for observation and intervention in any instance, the Board may decide to intervene as an observer or participating member in its own right, in commissions or working groups, or its membership in associations with national federations or internationally recognized representativeness.

5.2 The contribution to be paid and the costs resulting from the necessary intervention to fulfill the minimum obligations assumed in the act of adhesion or membership, such as expenses and fees of the representative or specialist who needs to intervene, will be borne by APREN.

5.3 When justified, the costs arising from the activities described in 5.1. may be the object of an extraordinary contribution by the Members, namely under the regime foreseen for scientific patronage.

6 Projects

- 6.1 Projects and activities developed in pursuit of statutory purposes are assumed to be common. However, whenever a project relates to matters which are specific of the interest of only part of the Members, the respective cost must be borne by the interested Members.
- 6.2 The management of the costs of projects and activities concerning only a part of the Members is the responsibility of those who participate in them, and the respective conditions must be agreed between the parts. The participation or inspection of the APREN services must be established to maintain their compatibility with the statutory purposes.
- 6.3 All budgets for planned and special projects that concern only part of the Members must be approved by the Board. This approval will depend on the guarantee of the interested parties regarding the financing of the total estimated costs that may justifiably occur.
- 6.4 The financing of projects that are not budgeted, but which are common to all Members, will be subject to deliberation by the General Assembly, which will have to approve the creation of a special contribution that takes into account its cost and its distribution amongst Members.